

Frequent Visitor Form

Every resident is entitled to an unlimited number of visitors. Frequent visitors must be named below to be placed on a resident's permanent guest list. They can then gain access to the community at any time without further notification from the resident.

Any visitors (including contractors) NOT on the permanent list will be granted access to the community by the resident notifying the Gatehouse prior to their arrival. The Gatehouse can ONLY grant these visitors temporary access. For permanent access, guest names must be provided in writing to the administration office.

ALL visitors must be prepared to provide the gate attendant with the name and address of the resident they are visiting.

Residents are responsible for the conduct of their guests at all times.

Resident information:

Name: _____ Date: _____

Address: _____ Section #: _____

Phone Number: (____) _____ E-mail: _____

Signature: _____

Frequent Visitor Name	Relationship (ex: family, friend, etc.)	Add OR Delete?
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____

***** Future additions or deletions must be submitted in writing to administration.**